



Renting Mudd's Grove - Frequently Asked Questions

Rent Mudd's Grove

- **What Are the Rental Fees?** \$150 flat rate per hour of total occupancy, including set up and tear down
- **What Is Included in the Fee?** Rental of Interior and Exterior spaces as detailed in Capacity & Space Section, below
- **How Can I Tour the Property?** Yes. Please email kirkwoodhistory1853@gmail.com to schedule.

Capacity & Space

- **What is the guest limit?** The indoor limit is 50 people. Outside events are limited to 100 people.
- **Which parts of the house can we use?** Usage is limited to the first floor. However, second-floor restrooms are available, and the bridal party may use one second-floor bedroom. All other areas (third floor, basement, gatehouse, etc.) are off-limits.
- **Is the house accessible?** Yes, First Floor only. There is a ramped entrance from the rear parking lot that leads to the first floor which includes an accessible restroom.
- **What parts of the exterior and grounds can we use?** Front porch, Parking area, Front Lawn, West Lawn, Gazebo
- **Should I rent a tent?** For outdoor events with over 75 guests, a tent is strongly recommended in case of bad weather. Tents may be placed in the parking areas

Catering & Service

- **Who handles the catering and setup?** All food, beverage, and setup arrangements are made directly between the tenant and the caterer. The Kirkwood Historical Society is not responsible for catering services.
- **Does the venue provide dishes or glassware?** No. All dinnerware, flatware, and glasses must be rented or purchased through your caterer or another source.
- **Are tables and chairs provided?** Yes, for indoor events there are folding chairs and tables that may be used. For larger outdoor events, tables and chairs should be rented."
- **Who sets up the tables and chairs?** The tenant is responsible for all setup and teardown of tables and chairs.

Interior Rules & Decor

- **Are candles allowed?** Only LED candles are permitted. Real flames are prohibited.
- **Can we move the furniture?** No furniture or lamps may be moved without explicit permission.
- **Is dancing or music allowed inside?** No dancing is permitted inside the building, and the pianos may not be used.
- **Are there any clothing restrictions?** Yes, spiked heels are prohibited inside the house to protect the floors.
- **What about decorations?** You may not use nails, screws, or adhesives. Additionally, throwing rice, confetti, or birdseed is prohibited inside and outside.

Exterior & Amenities

- **What are the rules for outdoor music?** Volume must be kept at a reasonable level, and all outside music must end by 10:00 PM. The House Supervisor has the authority to lower the volume or stop the music if necessary.
- **Where do guests park?** There are 8 parking spaces and 2 accessible parking spaces available behind Mudd's Grove with street entrance at 101 S. Harrison. Street parking is available on the streets surrounding Mudd's Grove.
- **Can we have a bonfire?** No, outside fires are not permitted.
- **What is required for tent setup?** If you use a tent with stakes, you must submit a site plan when signing the agreement for board approval. Tents may be placed in the parking area.

General Policies

- **Is smoking allowed?** No, Mudd's Grove is a smoke-free facility.
- **Are pets allowed?** Only service animals (Support or Seeing Eye dogs) are permitted.
- **Will staff be on-site?** Yes, at least one Society representative will be present to act as the House Supervisor.
- **Who is liable for damages?** The renter is responsible for any damage incurred during the event.